



**For Warden's Use**

Name of the hostel: \_\_\_\_\_

Date of entry: \_\_\_\_\_ Room details: \_\_\_\_\_

Enrolment No. \_\_\_\_\_ Fee Receipt No. \_\_\_\_\_

**For Official Use**

Name of the hostel: \_\_\_\_\_

Cautions deposit: Rs.30,000/-  
(Refundable after deduction of demurrage charges per year)

Room rent, Mess charges (non refundable):

Total: \_\_\_\_\_

Received vide receipt no: \_\_\_\_\_ dated: \_\_\_\_\_ vide Txn/DD.no \_\_\_\_\_

Drawn on: \_\_\_\_\_ for Rs. \_\_\_\_\_

**Director**

**Request to refund of caution deposit.**

I request to refund the caution money. The cheque should be drawn in my name.

I understand that the refund of caution deposit will be made to me by a crossed cheque at the end of academic year in which the hostel is vacated.

**Signature of the student**

## **DECLARATION**

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I hereby agree to abide by the rules and regulations of the hostel.

I am joining the hostel at my own risk and I indemnify the hostel authorities and living space against any casualties or risk. We (student / parent / guardian) have received copy of the rules and have read and understood everything clearly. We promise to abide by them without any reservation and are signing the rules and regulation document without any force or coercion from any side.

I understand that I shall neither be allowed to leave the hostel nor any refund will be admissible before the end of the academic year.

**Signature of student**

**Signature of parent/guardian**

Date:

Place:

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## **Fee Structure for the academic year 2026 – 27**

### **PESU – RR CAMPUS - FRESH BATCH**

#### **What do they cost?**

<b>Particulars</b>	<b>Rent</b>	<b>Mess Charges</b>	<b>Caution Deposit</b>	<b>Processing Fees</b>	<b>Total</b>
Unit – I 3/4 Seater	75,500	49,500	30,000	1,500	156,500
Single Seater	85,500	49,500	30,000	1,500	166,500
Unit - II 3 Seater	85,500	49,500	30,000	1,500	166,500
4 Seater	75,500	49,500	30,000	1,500	156,500
Block – II 2 Seater	90,500	49,500	30,000	1,500	171,500
4/5 Seater	75,500	49,500	30,000	1,500	156,500
Unit - III 2 Seater	85,500	49,500	30,000	1,500	166,500
3/4 Seater	75,500	49,500	30,000	1,500	156,500
Unit-IV Single Seater	90,500	49,500	30,000	1,500	171,500
2 Seater	90,500	49,500	30,000	1,500	171,500
3 Seater	85,500	49,500	30,000	1,500	166,500
4 Seater	75,500	49,500	30,000	1,500	156,500

#### **Payment Policies and Procedures:-**

1. The above fee is applicable for the academic year 2026-27.
2. Fees should be paid in advance.
3. The above fees is for one academic year (i.e from the first day of the college beginning to the last day of written examination OR for the period of 10 months whichever is earlier.
4. Payments are accepted only through Demand draft drawn in favour of “Living Space”, Payable at Bangalore and the same to be submitted to Living Space office or Couriered to “The Director, Living Space, PES University, 100 feet Ring Road, Hosakerehalli, BSK III Stage Bangalore-560085.
5. The demurrage charges of Rs 3000/- per annum will be deducted from the caution deposit at the time of vacating the hostel.
6. Cancellation of new admission before beginning of academic year would lead to forfeit of INR 10,000/-. (Note: After the academic year begins only the caution deposit will be refunded at the end of the term).

**Parent Signature**

**Student Signature**

**FORMAT**

**UNDERTAKING BY THE CANDIDATE / STUDENT**

I, .....  
D/o Mr./Mrs. ....

Have carefully read and fully understood the law of prohibiting ragging and the directions of the Supreme court and the Central/State Government in this regard.

1. I hereby undertake that

- I will not indulge in any behavior or act that may come under the definition of ragging.
- I will not participate or abet or propagate ragging in any form.
- I will not hurt anyone physically or psychologically or cause any other harm.
- I hereby agree that if found guilty of any aspect of ragging, I may be punished as per the provisions of the UGC regulations mentioned or as per the law in force.

I hereby affirm that I have not been expelled or debarred from admission by any Institution.

Date:

Place:

**Student's Signature**

Name:

Address:

**Note: The above format should be typed in Rs.100/- stamp paper duly notarized with advocate's seal & signature.**

**(Student copy)**

**Fee Structure for the academic year 2026-27**

**PESU – RR CAMPUS - FRESH BATCH**

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5. The demurrage charges of Rs 3,000/- per annum will be deducted from the caution deposit at the time of vacating the hostel.
6. Cancellation of new admission before beginning of academic year would lead to forfeit of INR 10,000/-. (Note: After the academic year begins only the caution deposit will be refunded at the end of the term).

**Signature of student**

**Signature of parent/guardian**

### **Living Space Hostel Rules & Regulations:**

1. Students should be back in the hostel before 7 p.m. Violation of this rule would not only attract penalty but may also lead to the student being expelled from the hostel.
2. If any student is staying away from the hostel for any valid reason during the study hour or otherwise, she should seek prior permission from the hostel in charge / warden. Otherwise it is treated as violation of the rule.
3. 7.00 p.m - 7.00 a.m is specified as study hours. During these hours:
  - a. Every student should be strictly in their room, except when they are going for dinner.
  - b. Students are not allowed to go to the other rooms for borrowing materials such as notes, calculators, medicines etc. If the hostel authorities raise any objection, the student should honor it. Arguing with hostel authorities or repeating such things will lead to violation of the hostel norms.
  - c. Transistors and CD players are not allowed normally. Even if used (with prior permission from the warden), can only be used with headphones.
  - d. No combined studies /discussions are allowed in the rooms.
  - e. Students who are going for tuitions, computer courses, project works, or the BHM students who go for the training in the night hours (ODC) etc; should give the letter along with the necessary documents to the hostel director. Hostel authorities have all the rights to cancel the permission.
  - f. Students are not allowed to go out without the permission of the warden from **6.30 pm to 7-00 am.**
4. Students who intend to go to Local guardian/ Parents will be permitted only when the hostel authorities receive a call prior to 24 hours from parents & from a registered number i.e., the contact number of the parent which is given to us during the time of admissions. In case of change in contact number or address the hostel authorities must be informed in writing.  
(Note: It is mandatory to have a Local Guardian)
5. **Local guardian (LG):** Parents have to authorize the local guardian. The local guardian should be aged above 35 years. In case the LG is student's own brother / sister working in Bangalore, the age factor may be relaxed. The LG will have to respond to the request of the hostel authorities from time to time.
6. Students are allowed to go to or stay over with the local guardians with the prior permission. Students have to seek permission one day in advance from the warden in the prescribed format before going. While returning from LG's place, the signature of the LG is to be obtained compulsorily in the prescribed format. Visiting the LG without the permission will be treated as violation of the rule.
7. No guests are allowed to enter hostel without the prior permission of the warden, including relatives and family members. They can only meet their ward in the reception. Visitors other than parents may not be allowed to

visit unless the warden is totally convinced. Warden's decision is final and binding. **Visit Timings - 5.30 to 6.30 pm.**

8. Vehicles are to be parked in the designated place only.
9. Playing of radio or TV, use of heater, heat convector, electrical-kettles, iron and immersion - rods are strictly prohibited inside the hostel. Non-compliance of this rule will result in immediate eviction from the hostel and forfeiture of the appliance.
10. Smoking and consuming alcohol by any student either inside or outside the hostel is strictly prohibited. Any such related material, if found in the room, amounts to serious violation of the hostel norms.
11. The dress code is to be strictly followed.
12. Ragging is strictly prohibited. Any attempt to rag is considered as an unforgivable offence. The matter will be reported to the nearest police station.
13. **Noise pollution:** The use of megaphone is prohibited. Playing instruments /music with loud volume, causing disturbance to others, is prohibited. It is expected that hostel residents will respect each other's privacy, rest hours and peace of mind by not making undue noise. The disciplinary committee subjects habitual offenders to punishment/censure/fines.
14. Possession and use of any inflammable/explosive material (including crackers) in any form is strictly prohibited.
15. Going on picnic/visits is strictly prohibited. The hostel will not be responsible for any consequence, if arises. Violation of this rule will lead to serious actions including expelling of students without any prior notice.
16. Use of mobiles, if found creating problems in the hostel may be banned. Mobile phones cannot be used **after 1 pm.**
17. If the student leaves the hostel in the middle of the term due to personal reasons or because asked to vacate the hostel on disciplinary measures by the hostel authority, shall forfeit the entire rent, maintenance and electricity paid to hostel. Caution deposit amount will be refunded at the end of the term.
18. The period of accommodation in the hostel is for one academic year and not for one calendar year.
19. Use of PCs/ Laptop is allowed only with prior permission as per the norms of the hostel. Any software is subjected to scrutiny by the hostel authorities. Objectionable material will be confiscated & disciplinary action will be taken.
20. When students are going out of the hostel on short term /mid-term vacation, must take prior permission from warden and submit a letter duly signed by their parents in the prescribed format while returning. Going without permission under any circumstances is treated as violation.
21. When students are vacating the hostel they have to intimate the warden in advance. They should take the "no due certificate" from the hostel Warden. If any hostelite vacates the hostel without following the formality it leads to violation of the hostel rules. Their belonging (if any) will be seized and the hostel authorities will not be responsible for any loss of material.
22. No hosteller shall be allowed to take meal from outside during their stay in the

hostel.

- 23.No inter change of rooms shall be allowed without prior permission of the hostel authorities.
- 24.Any misconduct, breach of rules, or showing disrespect to authority and nuisance to others including neighbors will not be tolerated and this can lead to expulsion from the hostel without any notice. No justification for this can be sought from the hostel authorities.
- 25.Parents have to intimate the hostel authorities regarding the departure of their wards at the earliest, so that the formalities can be processed without any further delay.
- 26.A student has to vacate the hostel along with her luggage at the end of each academic year, within three days after the last day of examination. If a hostelite desires to continue to stay in the hostel for the next academic year, the hostelite can reserve her seat by submitting the request letter in the prescribed format to the warden and the concerned authorities of the hostel. If the hostelite is permitted to continue by the hostel authority, the student can reserve the hostel accommodation by paying Rs 30000/-. Once the amount is paid, it will not be refunded even if the student changes her decision. In case the hostelite does not join the hostel in the following academic year, the hostelite can forfeit the reservation; such hostelites will be allowed to keep their luggage in the hostel in a prescribed place.
- 27.**Cloak room facility to keep luggage:** Those who desire to continue & would like to keep their luggage in the hostel during the brief vacation period can make use of the cloak room facility. To avail this facility the hostelite will have to give requisition letter for the same in the prescribed format and take the acknowledgement.
28. Students have to avail the facility of the mess which has been provided for them, they are not allowed to take food to their rooms.
29. Aerated drinks are not allowed inside the hostel.

Violation of these and any other norms prescribed by the authorities will be checked from time to time, the hostelite will be asked to vacate the hostel on disciplinary measure with 24 hours notice without any further notice/intimation. In these cases, the hostelite will not only be rusticated from the hostel on disciplinary ground, but would also be rusticated from the college without any further notice /intimation.

### **Living Space Room Rules & Regulations**

1. Rooms should be kept neat and clean.
2. Garbage should be put in the dustbin only. For the transit of garbage from the room to the main dustbin kept at each floor, the students should use the dustbins kept in their respective rooms.
3. Drying of the clothes on railings, a parapet wall in the corridor & inside the rooms is strictly prohibited.
4. Furniture should only be in the place initially planned for and cannot be

moved.

5. No posters are allowed on walls & doors. Violation to this attracts heavy penalty.
6. Things not in place will be confiscated without warning & intimation.
7. Room inspection: Living space reserves the rights for its authorities to enter and inspect the rooms. The authorities can inspect the rooms any time, irrespective of the presence of the student. This is done in order to check on the health, safety and proper conduct of the students. If any substance, material or item is found by the authorities which has been prohibited by the law then serious action will be taken. Any such substance or item may be confiscated by living space representatives without any prior notice. The cost of removal of such substance, material or item will have to be borne by the resident(s) who introduced the prohibited substance or item.

Entry may also be made without prior notice, during normal hours, for the purpose of conducting non-emergency inspections, repairs and/or for the purpose of showing the premises, in such cases students will be notified in advance by living space.

**Tidiness of the rooms will be inspected on every Friday by the Hostel authorities.**

### **Living Space Student Rules & Regulations**

1. Criminal offences
  - Consumption of illegal drugs
  - Substance abuse
  - Smoking
  - Theft/stealing
  - Vandalism/destruction of public property
  - Littering
  - Gambling
  - Unlawful assembly or gathering for the purpose of committing anything illegal
  - Fighting
  - Any other forms of criminal act or behavior not stated here. The student should not involve oneself in any such activity because it will be reported to the police. Offenders will be handed over to the respective authority. No alcoholic drinks are allowed. When called for a meeting the student should be punctual. Attendance is compulsory.
2. No visitor allowed after 7.00 pm. Visitors must register at security counter upon arrival and departure. Visitor must at all times remain in common areas and not be allowed into any bedrooms.
3. Residents are expected not to permit their guests or visitors to create any disturbance or other nuisance in the hostel that will interfere with the well-

- being of others.
4. No cooking in the room is allowed.
  5. Lights, fans should be switched off when no one is in the room.
  6. Duplication of keys is prohibited and unauthorized entry to a room is a serious offence. Trespassers will be seriously dealt with.
  7. Upon violation of any rules the authorities have the rights to:
    - o EXPEL STUDENTS OR CHANGE THEIR ROOMS AT THEIR OWN DISCRETION
    - o TAKE ACTIONS AGAINST THE OFFENDERS
  9. Roommate: If you are facing any difficulty for any reasons with your roommate and are unable to resolve the issue, the matter must be reported to the administration. You are expected not to involve your parents or guardians, in such cases.

### **Dress Code for Students**

- Within the room, the hostelite has the liberty of wearing dress of her convenience. The dress should be decent and acceptable by the hostel authorities. The warden's decision is binding and any argument leads to violation of hostel rules.
- Outside the room, including while going to mess, hostelites should wear appropriate presentable dresses only.

### **Facilities**

- A private and secured stay, with very high level security.
- Facilities for reading and entertainment.
- Optional accommodation facility on single or shared bases.
- Best of facilities with respect to maintenance and services.
- Hygienic Food.
- Transportation facility - from hostel to college and back to hostel.
- Bio-metric Attendance system to make the presence of students transparent.
- CCTV camera surveillance for the security of students at the premises of the hostel.
- Beds with mattresses.
- Wardrobes.
- Study chairs.

**Note:** 1st OFFENCE .... Warning

2nd OFFENCE .... Expulsion on from the hostel

**Note:** Each of the offenders will be recorded in the file of the respective hosteller & kept in the custody of the warden.